



Student Union Assembly (SUA), Office of the Internal Vice Chair

1156 High Street, Santa Cruz, CA 95064
 Student Union Assembly 2nd floor, c/o Soar

November 21, 2013

Dear Chair Umer,

Under My duties as Internal Vice Chair of the Student Union Assembly and Article III Section A Subsection 2 of the SUA Constitution, I present my November 2013 monthly report and evaluation to the Assembly. I will outline all of my events, logistical planning, activities and constructive criticism with areas of improvement in hopes of providing a detailed account in the month’s report.

Goals and projected timeline for the month of October between pay periods of October 27th- November 23rd.

Tasks	Progress Dates/Timeline	Tentative Completion Deadline
Meet with Potential Artist and Concert Promoters	10/27/2013-	Ongoing
Hold Weekly Office Hours	10/28/2013-	Ongoing
Meet with College 8 Senate Regarding upcoming internships	10/28/2013	10/28/2013
Attend Weekly SUA Meetings	10/29/2013-	Ongoing
Meet with several departments about the possibility of a spring concert	10/30/2013	10/30/2013
Meet with Chief of Police regarding safety on campus	11/1/2013	11/1/2013
Represent students of the UC at UCEP Meeting	11/4/2013	11/4/2013
Meet with Dean of Students regarding student life	11/5/2013	11/5/2013
Attend and Chair weekly SCOC meetings	10/30/2013-	Ongoing



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Meet with Lt. Gov and other regents regarding the future of UC	11/8/2013-11/10/2013	11/10/2013
Present Slug Shuttle to College governments	11/4/13-11/7/13	11/7/2013
Meet with possible production companies and managers	11/6/2013-11/13/2013	11/13/2013
File paper work for Quarterly C4	11/18/2013	11/18/2013
Present Slug Shuttle to SFAC	11/13/2013	11/13/2013
Go through Hire process for Outreach Coordinators	11/10/2013-11/14/2013	11/14/2013
Attend Strike at Base of Campus	11/20/2013	11/20/2013
Meet with Interns	10/30/2013-	Ongoing
Represent Students at ITSC	11/21/2013	11/21/2013
Tour Recreation Facilities with Director of OPERS and intern staff	11/22/2013	11/22/2013
Attend and host quarterly C4	11/22/2013	11/22/2013

Completed projects, campaigns, events, tasks, or activities

- Throughout November, my intern staff and I met with a potential artist booking and promotion company, Euphoric Styles LLC. We discussed several different artists for a spring concert.
- During this month I held my weekly office hours in McHenry Library. For two hours every week I talked with several students and interns about internal operations and issues.
- On the 28th I presented to college eight about possible intern positions that were created and new committee positions that are available.
- Throughout this month I attended SUA meetings as required by the SUA constitution.
- Throughout this month I attended and chaired SCOC meetings and SCOC Executive Board meetings as required by the SUA constitution and bylaws.



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- For two meetings this month I met with several departments about the possibilities of a spring concert on the East Field. The discussions this month were based around future subcommittee meetings.
- I met with the Chief of Police regarding safety on and off campus and checked in with how his student staff is doing. Several issues were brought which included the kiosk guards removal.
- On the fourth I represented the undergraduate students of University of California at the month University Committee on Educational Policy. Not many large issues came up and the meeting ended early.
- I met several times this month with the Dean of Students. We discussed several things that involved student life in the university. I also was the undergraduate representative on a new group to create a final feasibility study for the upper quarry amphitheater. This group is chaired by the Dean of Students and will continue throughout the year.
- On the weekend of the 8th to the 10th I traveled to Santa Monica with the Chair and EVC and met with the Lt. Governor and Alumni Regent regarding the future of higher education. The Lt. Governor mention several times on how education at the CSU and UC need to drastically change.
- On the week of the 4th and on, I presented the Slug Shuttle to several college governments, asking for sponsorship for the referenda to be put on the fall special election ballot. After given very short notice from the chair that the IVC office would be taking on the Slug Shuttle project, I was able to get 9 out of 10 colleges to sponsor the referenda, and if given more time, all colleges would have been a reality.
- For two weeks starting on the 6th, my office and I met with three different production companies and managers in a bidding/shopping pool to hire for a spring concert. In the end we decided on Jose Olivias who is a part time employee of colleges 9/10 and is a co-owner of Sage productions and has vast experience in student volunteering in events and producing large festivals.
- On the week of the 10th, my office and I held interns for 14 people for six Outreach Coordinator spots. The decision was hard as we had several amazing applicants, some who have stayed on as volunteers. Later in the next week we had our first team meeting and I can't be more excited in the quality and diversity of our team. There is a lot of potential and excitement within them and I'm more than happy to cut pay so that they can work with us and for the students.
- On the 22nd I toured the Fitness and Recreation Facilities with my intern staff, the Director of OPERS, and the Dean of Students. We toured two facilities, one at Davis, and another at Sac State.
- Later on the 22nd, I helped set up, take down, and host the quarterly SCOC event C4: Cross Committee Communication Caucus. The event was well attended and the food was amazing.



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Total number of hours worked: 132

November review and areas of improvements:

- The intern hiring process was long and tedious. The paper work seemed very unnecessary and it took a long time to fill out. A new way of providing hiring documentation should be provided.
- The transition has made it very hard to process transactions and meet with our advisor. Although it is still an improvement upon previous advisor turnaround times, it can still be better. The DoS office should hire a new OM for the officers to process our requests.
- SUA and SCOC meetings have had a rough start due to lacking equipment such as chairs and input cords. There should be more communication with the facilities to make sure we will have the equipment we need ahead of time.
- Running sponsorship for a referenda was hard but still possible. More planning and warning should go into a transition of referenda if someone is planning on passing off a project such as Slug Shuttle.

In summary, I provide this monthly report for November 2013, as stated as my duty as Internal Vice Chair of the Student Union Assembly. If any member of the student body has questions or would like me to expand on a certain area, feel free to contact me via email suaivc@ucsc.edu, or drop by during my office hours.

Respectfully,

Max Hufft
Internal Vice Chair
Student Union Assembly